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| **Notification of Housing Allowance Payment Approval**Dear , Home Stretch WA has approved the payment of a Housing Allowance on behalf of . We appreciate your patience and assistance with the application process and have recorded your payment information in a confidential and secure database in line with the Privacy Act 1988.Payment will be made by the Department of Communities on a fortnightly basis. |
| **Name of Payment Recipient** |  |
| **Housing Allowance Amount** | **Per Fortnight: $** | **Regular Payment Day** |  |
| **Payment Start Date** |  | **Final Payment Date** |  |
| Please note that the conditions of ongoing payment of the Housing Allowance for the person receiving the payment:* The landlord and/or payment recipient must meet their responsibilities as set out in the Lease Agreement, Boarding/Lodging Agreement or Home Stretch WA Living Arrangement Agreement,
* The payment recipient must respond to requests from the Home Stretch WA provider for confirmation that the young person is still in the living arrangement and meeting their responsibilities as required.

If the young person leaves the living arrangement or property, the Home Stretch WA provider must be contacted immediately and advised of the change. Any overpayment of a Housing Allowance must be repaid to the Department of Communities.Neither the Department of Communities, nor the Home Stretch WA provider is responsible for any unpaid rent, property damage or any other costs incurred as a result of this Agreement.If you have any questions or concerns, would like to change or stop the payment of the Allowance, please contact the Home Stretch WA service provider using the details below.  |
| **Home Stretch WA Provider** |   |
| **Contact Name** |  |
| **Phone** |   | **Email** |  |
| For questions related to the Housing Allowance Payment Process Home Stretch WA Services Team at the Department of Communities at homestretchserviceteam@communities.wa.gov.au |