How to Support a Young Person to Access the Housing Allowance

Home Stretch WA

Awareness → **Plan** → **Budget** → **Application** ← Up to 2 Weeks → **Decision** → **Payment**

Home Stretch WA Service Provider

1. Transition Coach provides young person with Housing Allowance information
2. Transition Coach facilitates a Housing Pathway Planning session with young person
3. Young person completes budget with Transition Coach, considering own contribution & future costs
4. Transition Coach helps young person complete the Housing Allowance App Form
5. Landlord/payee signs Housing Allowance Agreement & completes payee details
6. Transition Coach emails App Form to Coordinator for approval

Unsuccessful

- Coordinator advises Transition Coach of unsuccessful App
- Transition Coach advises young person of unsuccessful App

Successful

- Coordinator emails completed Housing Allowance App Form to the DoC Subsidies Processing Unit
- Coordinator advises Transition Coach of successful App & future review date
- DoC notifies Coordinator, Transition Coach, young person & Landlord via email/ text of Housing Allowance approval
- Landlord receives Housing Allowance payment into nominated bank account
- Young person sets up payment to landlord for share of rent - Transition Coach supports if needed

Documents & Touchpoints

- Housing Allowance - Fact Sheet
- Housing Allowance – Practice Guide

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- Housing Allowance – Practice Guide
- Transition Coach - Housing Pathway Plan Session - Practice Guide
- Department of Housing Bond Loan Application Guide
- Centrelink Rent Assistance Guide
- Housing Allowance - Budget Sheet
- TILA (Toward Independent Living Allowance) information

- Housing Allowance – Practice Guide
- Housing Allowance - Application Form
- Landlord/Payee Details Form
- Lease Agreement (where applicable)

- Housing Allowance - Application Form
- Housing Allowance – Practice Guide

- Housing Allowance – Practice Guide
- Landlord/Payee Details Form