

By Name List Approach

District Home Stretch WA Champions should implement a 'By Name List Approach' to ensure all young people leaving care are offered the opportunity to be referred to Home Stretch WA. This approach ensures that each young person is seen and treated as a person, rather than as a number or member of a cohort.

The By Name List Approach was developed in collaboration with the District Champion Working Group based on a concept used in the Homelessness sector, and is built around maintaining a simple list that is shared by the District and the Home Stretch that tracks every young person's status as they transitioning from Out-Of-Home-Care from the age of 17 into Home Stretch.

The approach uses a simple excel spreadsheet, primarily due to the current constraints of the ASIST database in recording and tracking young people's status with regards to referral and engagement with Home Stretch WA and other post care services.

The List is maintained and managed by the District Office, but the names of young people and their status is shared and monitored through a quarterly meeting with the local Home Stretch WA provider. This allows for eligible young people in regional or remote communities who may be known to the Home Stretch provider but have previously disengaged from the Department, to be identified and have their name shared with the Home Stretch provider who can attempt to connect with them through existing relationships community/cultural channels to offer the service.

Department of Communities policy allows for the sharing of basic information on about a young person if it is in their best interests, and it is important to note that they have not consented to a referral at this stage, and therefore there is no responsibility on the part of the Home Stretch provider to follow-them up.

By Name List Database

The Home Stretch WA Services Team will populate and provide a By Name List for every district every 6 months. The list will include basic information about young people who are leaving care in the next 18 months

District Champions will review the By Name List on a monthly basis to identify and track the referral status of young people eligible for Home Stretch WA.

The District Champion will prompt each case manager to contact eligible young people when they turn 17 (and carers) to provide basic information about Home Stretch WA and seek consent to make a Stage I Referral. The District Champion can also assist the case manager with completing Stage I referrals or resolving any eligibility issues.

District Offices may choose to compile their own master lists of all young people leaving care from 15, or to expand the approach to ensure young people more broadly are being offered appropriate supports around leaving care.



Developing a By Name List

The Children in Care Report provides a quarterly updated list of young people currently in Care.

The development of a District By Name List requires manual filtering of the master list of children in care to extract the names and details of young people who are both eligible, and living in the region where the Home Stretch provider is located. Young people are eligible to be referred to the Home Stretch provider who is commissioned in the region where they are living, not the District from which they are case managed.

The Data needing to be extracted includes; Name, D.O.B, District, Person Address, Primary Living Arrangement Type, Primary Living Agency, Young Parent, Disability Aboriginality and Gender.

The Data extract links young people's District identifier to the District to which the young person's case manager is allocated. This means that young people on the NLO list, or living outside of their District, or in a shared care arrangement with other districts will be missed if only filtering by District.

To ensure that all young people are identified, the following filtering of the master list should be completed;

- Filter by "District" within the Home Stretch Provider Catchment region (flagging young people who are living outside of the District)
- Filter by Towns within a region catchment area, regardless of District. (flagging young people who are in boarding school or likely to leave the region (prison) after 18)

The By Name List should then be cross checked by the District Champion to ensure its accuracy and young people are not excluded.



By Name List Meeting Agenda

On a regular basis [minimum quarterly] a meeting should be held between the Home Stretch WA provider, Home Stretch WA Team and District Office staff to ensure that the current status of eligible, referred and onboarded young people is monitored and updated across the system. It also provides an opportunity for the District to seek additional support from the Home Stretch WA provider to ensure young people who have disengaged from the District are also offered the service.

Suggested Attendees

District Champion, Home Stretch WA Team, Coordinator/Manager from local Home Stretch WA Provider & Aboriginal Practice Lead.



Suggested Agenda

- 1. Brief Update from all Attendees**
 - **Sharing of Wins and Good News Stories**
 - **Service & Staffing Changes/Updates**
- 2. Review of Current Referral and Intake and other Program Data List Held By Home Stretch WA Provider**
- 3. Review of By Name List**
 - **Future Demand Estimate (# of potential referrals) over next 6-12 months**
 - **Identify and agree on plan for any young people who may require alternative approaches to engagement/info session (cultural, risk or other reasons)**
 - **Identify and discuss any young people with NATS 5 or living with Disabilities who do not currently meet eligibility due to lack of NDIS package, support coordination or concerns around capacity for Informed Consent**

District Offices may share limited information about eligible young people with Home Stretch WA Providers

- *Number of eligible young people in the next 18 months*
- *Name and relevant information about the identity and living arrangements of young people who may require a Culturally Informed Approach to Referral, or where there are specific challenges or risks related to the referral process.*
- *Name and limited information about the identity and support needs of young people with NATS 5 scores, or who are identified as living with (or potentially undiagnosed) disability, or young people who may require some level of safety planning to mitigate risks for Home Stretch WA team members undertaking outreach.*
- *Referral Status, Progress and Outcomes Should be Tracked and Shared between Home Stretch WA Provider and District*

**The Department of Communities Case Practice Manual allows for information to be shared about young people in care without their consent if it is in their best interests. The By Name List meeting only shares basic information including name, age, location and eligibility to be shared with Home Stretch WA providers in the context of a meeting. This information should only be discussed in the meeting, not provided as a copy directly to the Home Stretch WA Provider.*